

UNIT 5: PATIENT CARE ASSIGNMENT

- **Definition - patient care assignment**
- **Purposes - patient care assignment**
- **Principles of patient care assignment**
- **Factors to be considered in distributing duties**
- **METHODS OF ASSIGNING PERSONNEL**

- ✚ **Total patient care.**

- ✚ **Functional method**

- ✚ **Team nursing method**

- ✚ **Primary care method**

- ✚ **Modular method**

- **NURSING CARE DELIVERY MODEL**

- ✚ **Direct patient care assignment**

- ✚ **Indirect patient care function**

- **Process of organising patient care**
- **Role of nurse manager**
- **Problems and challenges**

STAFFING THE UNIT

- **Meaning and definition**
- **Significance of staffing**
- **Factors influencing staffing pattern**
- **Principles of staffing nurses**
- **Objectives of staffing**
- **Staffing process**
- **Philosophy of staffing in unit**
- **Functions in staffing**
- **Recommendation of nursing staffing norms by staff inspection unit.**

DELEGATION

What Is Delegation

What is delegation of authority

Importance of delegation

- Effective management
- Employees development
- Motivation of employee
- Better coordination
- Efficiency

Elements of delegation / process of delegation

- Responsibilities
- Authority
- Accountability

Types of delegation

Barriers of delegation

- ✚ Why managers don't delegate ?
- ✚ When to delegate
- ✚ What to delegate
- ✚ What not to delegate
- ✚ Successful delegation
- ✚ Impact of delegation
- ✚ Delegation process
- ✚ 5 rights of delegation
- ✚ Common delegation errors
- ✚ Under delegation
- ✚ Over delegation
- ✚ Improper delegation
- ✚ Why subordinates don't accept delegation
- ✚ Dual characteristics of delegation
- ✚ Role of nurse manager in effective delegation

